

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
 Tornado Drill (2 required)
 Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Montage Elementary

Date of Drill: 10/26/21 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 10:30 a.m.

Total Participants: 336 (+)

Remarks: _____

This report is for emergency drill # 3 for school year 2021/2022.

Name of person conducting drill: Kimberly Beckwith / w Ms. Slapper

Title of person conducting drill: Principal + Secretary

Signature of person conducting drill: Kimberly Beckwith

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

Updated on
Oakland
11/3/21